Gathering Information & Completing Checklist

To make your discovery meeting as productive as possible, would you please bring the following documents with you – as applicable. If you bring the originals to the meeting, our staff will make copies for your convenience.

	Applicable	Not Applicable
• Two most recent payslips (including any salary sacrifice details)	☐	☐
• Latest managed fund statement/s	☐	☐
• Latest share statement/s	☐	☐
• Latest investment property income/expense details	☐	☐
• Latest pension/annuity statement/s	☐	☐
• Latest superannuation statement/s	☐	☐
• Latest bank statement/s	☐	☐
• Current mortgage contract/s (for any impending purchase)	☐	☐
• Current Life, Income Protection and TPD Insurance Policies	☐	☐
• Current wills, Trusts or SMSF deeds	☐	☐
• Copy of last two years income tax returns	☐	☐
• Anything else that you believe would be useful in us gaining a better understanding of your financial situation	☐	☐

For business owners:

• A copy of your business financial statements	☐	☐
• A copy of your depreciation schedule & explanatory notes that form a part of your accounts	☐	☐
• A copy of your profit and loss statement	☐	☐